Privacy Statement Filcoflex B.V

Personal Data

This statement is meant to inform the customers and/or suppliers of Filcoflex B.V. This statement will go into depth on the ways in which Filcoflex B.V. handles the personal data you have provided us with. Personal data is any information that says something about you as a natural person. A piece of information can be recognized fairly quickly as personal information, and in combination with other information can become personal data. Examples of personal data are: name and address details, e-mail addresses, IP addresses and phone numbers.

Without this personal information, it would be impossible for us to send you a tender, to determine what specifications or desires a certain service must meet, carry out work, make invoices, pay and communicate smoothly and efficiently on the aspects of implementation of the agreement.

You are not obliged to share your personal data with us. However, if you do not provide us with any or enough personal data, it’s possible that we cannot execute the aforementioned proceedings.

Transfer of data to third parties

In the context of the agreement’s implementation, it is possible that we are required to provide external parties that act on our behalf with your personal data. In addition to that, we use an external server room for the storage of (parts of) our sales and Procurement administration, which also includes your personal data. For this reason, your personal data is shared with our server room provider. Because we use a newsletter mailing service, your personal data will be finally passed on to the provider of this service.

Direct marketing

Should you share your permission, we will save the information you shared with us and use it to send personal emails in order to keep you up to date on any of our current or new services and to potentially send you a personalized offer. Every time we send a newsletter, you have the opportunity to let us know you would no longer like to receive it. To do so, use the unsubscribe link at the bottom of every newsletter.

Cookies

Cookies are small text files that are stored on your computer, tablet or smartphone when you visit our website. In these text files, data is saved that can be recalled by our web server during a later visit.
Our website uses tracking cookies should you have shared your permission with us. We do this to collect information about your online behavior so that we can provide you with targeted offers. You can withdraw your permission at any time. Your personal information will be saved for a maximum of a one year. Besides that, we have also make use of functional cookies. This is done to ensure proper and straightforward functioning of our website.

Retention period of Personal data:

- In the case that you have not become a customer (or we are not yours) then your personal data will be deleted no later than twelve months after out last contact.
- In the case that you have become a customer (or we are yours) then we will save your personal data for a period of seven years after the end of the financial year in which the agreement with you has been fully implemented. The period of seven years is equivalent to the period in which we are obliged to keep our administration for the tax authorities. After this period, we will delete your personal data.

Your rights

You have the right to:

- View and/or obtain your own personal data
- Amend your own personal data (or have it amended) if it contains any inaccurate information
- Delete your own personal data (or have it deleted) of to restrict the use of this data
- To let us transfer your own personal data to another party

You may also object to the collection and use of your personal data or submit a complaint to the Dutch Data Protection Authority.

To exercise your rights, you can refer to:

FilcoFlex B.V.
Veerweg 19
5171 PW Kaatsheuvel
0416 - 76 47 64
info@filcoflex.com

For any questions or for more information about the collection and use of your personal data, you can contact us.

This Privacy Statement came into effect on the 1\textsuperscript{st} of May 2018. Filcoflex B.V. reserves the right to amend this privacy statement. If the amendment is an important one, Filcoflex B.V will inform you of the changes made.